



Report of the Cabinet Member for Delivery & Performance

Council – 26 March 2020

Appointment of Lord Mayor's Cadet

Purpose: The report presents the process of appointing and details of the role of a Lord Mayor's Cadet starting from the 2020/21 Municipal Year.

Report Author: Joanne Jones

Finance Officer: Ben Smith

Legal Officer: Debbie Smith

Access to Services Officer: Rhian Millar

For Information

1. Background

1.1 Appointment of Lord Mayor's Cadet

The Lord Mayor of the City and County of Swansea for the Municipal Year 2020/2021 will appoint an outstanding cadet from the Swansea Sea Cadet, Army Cadet Force and RAF Air Cadet Forces to become his/her Cadet for the municipal year.

1.2 The Cadet's formal duties will be to attend civic functions with the Lord Mayor as and when appropriate in the course of official duties. A Cadet will be nominated annually on a rotational basis through the respective services and selected via a panel to consider applications for the position of Lord Mayor's Cadet. The panel will consist of the Lord Mayor (Elect), Armed Forces Champion, Cabinet Member Delivery and Performance and Corporate Marketing Manager/Civic Officer in consultation with Wing Commander P C Flower MBE.

1.3 Following the selection process the Cadet will be appointed at the ceremonial council to inaugurate the Lord Mayor and begin their term of office.

2. Requirements for the Role

- 2.1 The Lord Mayor's Cadet is a high profile appointment and as such, it is expected that the candidate should be of the highest standard with good interpersonal skills with the ability to interact with a wide range of people. Nominations will normally be a senior Cadet who is under 18 on 1st of May of the year in which they take up the appointment. They would normally be expected to continue the Cadet Service for at least 12 months following their appointment as the Lord Mayor's Cadet.
- 2.2 It will be the responsibility of the appointed Cadet Force to liaise with the Lord Mayor's Office to determine the duties for which the Cadet will be required.

3. Ceremony Arrangements

- 3.1 It is expected the Lord Mayor's Cadet will attend the Lord Mayor's Inauguration and be presented with a special badge to wear whilst undertaking official duties during the municipal year. At the end of the Cadet's term of office, they will be presented with a certificate.

4. Equality and Engagement Implications

- 4.1 The Council is subject to the Public Sector Equality Duty (Wales) and must, in the exercise of their functions, have due regard to the need to:

- Eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited by the Act.
- Advance equality of opportunity between people who share a protected characteristic and those who do not.
- Foster good relations between people who share a protected characteristic and those who do not.

Our Equality Impact Assessment process ensures that we have paid due regard to the above.

- 4.2 The proposal has no equality implications and an Equality Impact Assessment is not required in this instance.

5. Legal Implications

- 5.1 There are no legal implications.

6. Financial Implications

- 6.1 The cost of the badge and certificate and any hospitality relating to the Cadet's attendance at a civic function will be met from the Lord Mayor's Office.

Background papers: None

Appendices: None.